



TOWN OF St. JOHN  
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### MEETING OF SEPTEMBER 13, 2021

The meeting was called to order by Mayor Webb. Councilmembers Bezdicek, Hinds, and Smith, Public Works Chris Canaday, community members Dan Wardwell, Judy Hergert, Marc Howard, and Clancy Pool, and the Town Clerk were in Attendance.

The minutes of the August 23, 2021 meeting were read and approved as read.

The payables were presented to the Council for their review and discussion. The payables were moved by Hinds and seconded by Smith. Motion carried by vote of the Council.

CL# 14165-14183	\$10,652.33
PR# 14184-14186	\$3,220.65

Judy Hergert expressed her frustration with the neighbors barking dog and loud music. She says nothing has changed and she would like the mayor or the council to talk to do something. She was told the mayor did have a conversation with Charles and if the music is not being played "after hours" there isn't much that can be done. Judy also explained there were two roosters in the neighborhood that were crowing at all hours of the day, especially early in the morning waking her up.

Business owner Mark Howard presented to the council that the Rialto has put in for a Liquor and Spirits license. He wanted to make sure that the council knew about the application and that this is a two-year trial period through the license. The council acknowledged the request and will be on the look out for paperwork from the State.

Librarian Clancy Pool initiated a conversation about new library furnishings. There is a Library Furnishings fund that they would like to utilize for a new staff chair, 8 computer/patron chairs and possibly new bean bag chairs for the children. The total cost would be around \$1,000. A motion to use the designated Library Furnishing fund to purchase said equipment was made by Smith and Seconded by Bezdicek. The remainder of the funds would remain in the account for future needs.

Public Works gave a review of projects in the works and completed. Andy McMahon from Utilities and Transportation Commission did an inspection and a few minor adjustments needed to be made. New Railroad crossing signs were placed and markings repainted. The diffusers for the hydrants were purchased and received. Public Works has a concern for commercial use of the yard waste facilities. Recently Bill's Tree service removed trees and shrubs from a vacant residence and filled two bins. They were talked to about the waste and will be charged for the cost of dumping the two bins as there was no room for current residents to utilize the facilities. There has been interest in purchasing the culvert siting at the old shop. The council didn't want to get rid of it yet until they were sure it wouldn't be needed for a future project. The old sickle mower was brought up to possibly surplus, Public Works will discuss the subject. There was a mistake in the ordering of the new forks and they did not come with the pin to attach them. A pin will be around \$250. A motion to purchase the pin was made by Bezdicek and seconded by Smith.

Discussion on the notice to request Architectural /Engineering firm was initiated. The ad was published in the paper on 9/2 and 9/9, and there have been a couple emails or calls with interest. After the October 1<sup>st</sup> close date, interested parties will be invited to give a presentation to the council.

Discussion on the AlSCO Linen and Uniform Rental service was initiated. No word from route sales rep. Certified letter was sent to AlSCO to terminate services at the end of the current contract and return receipt was received.

Cities Insurance Association of Washington Insurance policy is up for review, no significant changes were noted and small assets inventory list was confirmed to be completed. Council was in agreement to return renewal materials.

2021 and 2022 Cost Allocation Plans were reviewed. No changes were made and approved by a motion from Hinds seconded by Bezdicek.

Resolution 433x, Fee schedule for Public Records was adopted with a motion from Smith seconded by Hinds.

Resolution 434X, Petty Cash Policy and Procedures was adopted with motion from Hinds seconded by Bezdicek.

Resolution 435X, Electronic Funds Transfer Policy and Procedures was adopted with a motion from Smith seconded by Bezdicek.

Discussion on Department of Ecology grant application deadline was initiated. A telephone conversation with an interested engineering firm revealed they would be willing to

fill out the grant application paperwork with no contractual obligation. Same conversation was held with Anderson Perry who stated they would want to be compensated for their time. Council was in agreement to let the interested firm fill out the application for the upcoming grant year.

Discussion on Town Cleanup-day was initiated and discussed. Council was in agreement the town would get two bins, one for "garbage" and one for metal. Flyers will be placed around town for St John Residents only. 1 load of outside debris (items that have been left in residents' yard) per household, no grain trucks, trailers, or the like, only average size pick up load. Clerk will find date of Whitman County Landfill Fall Clean Up Week and prepare flyer to be posted and sent in water sewer bill.

Upcoming National Honor Society's shred day was discussed. A receipt will be needed if the Town utilizes the service.

No request for additional comments were stated and it was moved by Mayor Webb, seconded, and unanimously agreed to adjourn. The Meeting was adjourned at 8:05 PM.



F. Shani Hergert  
CLERK – TREASURER



Michael G. Webb  
MAYOR